

Maine-Endwell CSD Reopening Plan

Stakeholder Discussions

August 19, 2020

AGENDA

1. Welcome and review of logistics / Zoom etiquette for meeting
1. Review objectives / goals of meeting
1. Review Key Components of Reopening Plan
1. Address 'Hot Topics' of plan based on feedback
1. Answer Questions

Logistics / Etiquette for Zoom

1. We will **mute all guests** upon arriving to keep audio interruptions to a minimum.
1. We will use the **Question / Answer (Q/A) feature for questions** and to keep a transcript for communicating out to our school community.
1. We will be **recording** the meeting to communicate it to our school community.
1. Answers will be provided by the Superintendent and District Administration with follow up to **unanswered questions** provided under our FAQ located on our website.
1. If we have any technical difficulties, we will make every effort to continue with the meeting and will stay beyond the allotted time.
1. We are slated for **one hour** - we will attempt to answer every question.



Objectives and Goals

1. Review key reopening components.
1. Clarify key areas of the reopening plan that have received the most questions from parents.
1. Answer questions and/or a provide timeline for expected answers (and where to find them).

NOTE: When you see **AMENDED** this indicates a change has been made from a previous version.

Please submit at the end of the presentation
using the Q/A Feature of Zoom



Parent Responses to Learning Model - August 18, 2020

Building	Total Students	Hybrid Students	Hybrid %	Remote Students	Remote %	Homeschool Students	Homeschool %	Needs Transportation	Needs Transportation %
High School	664	545	82%	117	18%	3	0%	185	28%
Middle School	445	344	77%	97	22%	4	1%	234	53%
Homer Brink	661	491	74%	154	23%	16	2%	301	46%
Maine Memorial	326	247	76%	69	21%	10	3%	179	55%
Total	2096	1627	78%	437	21%	33	2%	899	43%

HOT TOPICS

The following topics / questions have received the largest interest - we are going to try and address them separately:

- What does the hybrid / remote learning model look like?
- Parent choice on student learning models
- Wearing of face masks
- Devices and connectivity issues
- Status of BOCES programs
- Drop off and pick up processes
- Full remote learning district-wide in September (begin school year)

STUDENT LEARNING MODELS

FRAMEWORK: Student Learning Objectives

- Provide direct and indirect instruction focusing on **Essential Learning Standards:**
 1. Endurance: Are students expected to retain the skills or knowledge long after the test / course is completed?
 1. Leverage: Is this skill or knowledge applicable to many academic disciplines?
 1. Readiness for Next Level of Learning: Is this skill or knowledge preparing the student for success in the next grade or course?

FRAMEWORK: Student Learning Objectives

- SECONDARY: All Essential Learning Standards will be addressed with the goal being to provide necessary instruction and support for success at the next grade level and on NYS Regents exams or Grade 6-8 Assessments. Additionally, academic gap assessment and recovery, and social-emotional needs will be prioritized.
- ELEMENTARY: All Essential Learning Standards will be attempted with the goal being to provide necessary instruction and support for success at the next grade level and on Grade 3-5 Assessments. Additionally, a focus on Literacy (Reading and Writing), Math (skill acquisition), academic gap assessment and recovery, and social-emotional needs will be prioritized.

NOTE: All NYS Regents and ESSA Grade 3-8 Assessments were cancelled for the 2019-2020 school year - we are waiting on a decision from the US Department of Education and New York State Education Department for the 2020-2021 school year.
















FRAMEWORK: Hybrid / Remote Learning Models

- **BOTH models**: Provide weekly “class meetings”(SEL), that are inclusive of students in both models, to provide socialization and build positive class connections.
- **BOTH models**: Grading practices will follow a standards-based framework designed to provide direct feedback regarding students’ mastery of course content. Will use a five-scale grading rubric based on levels of competency / mastery, which can then be aligned to numeric bands (for GPA purposes).
- **BOTH models**: Will provide rigorous course offerings and enrichment opportunities.

FRAMEWORK: Hybrid / Remote Learning Models

- **BOTH models**: Provide synchronous and asynchronous instruction Monday - Friday with dedicated time provided for small group instruction as needed.
- **BOTH models**: Standardization of two online learning platforms - Grades 3-12 will use Schoology and Grades EK-2 will use SeeSaw. For all remote learning, Zoom will be used and supported district-wide.
- **BOTH models**: District will provide Chromebooks to all students Grades 2-12 and will accommodate technology needs for students in grades EK-1 recognizing that teachers need a way to communicate with those students and families.

Hybrid / Remote Learning Model: District-Wide

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
HYBRID BLUE GROUP Last Name: A-K					
HYBRID GOLD GROUP Last Name: L-Z					
FULL REMOTE					

ELEMENTARY / SECONDARY: HYBRID MODEL OVERVIEW

1. For IN-PERSON instruction....

- a. Student will follow a daily schedule.
- b. Focus will be on instruction of new material, assessing student understanding, providing feedback, preparing students for practice / enrichment work to be done remotely.
- c. Lessons done in class will be pre-recorded / provided to students in the Remote Model.
- d. BOTH In-person and Remote students will be working on the same curriculum / lesson simultaneously. *NOTE: Live-streaming is an option.*

1. For REMOTE instruction...

- a. Students will be provided pre-recorded lessons and activities that 'mirror' what is taking place with the IN-PERSON class.
- b. Students will have both synchronous and asynchronous learning opportunities. Instructional opportunities may provide pre-teaching, re-teaching, and application of students' learning from in-person sessions.

M-E High School Instructional Learning Plan

OVERVIEW:

Known Parameters:

- 2 hours of instruction per week, per enrolled course
- Will follow a schedule of instruction as follows
 - Monday Blue Day 1
 - Tuesday Gold Day 1
 - Wednesday Blue Day 2
 - Thursday Gold Day 2
 - Continued through 6 Day Cycle
 - Friday- Online Instruction, Office hours, and Social Emotional Learning Meetings for All Students
 - 41 minute periods
- **Attendance will be taken for all students every day**
 - Students who are not in school are expected to follow their in-school period-by-period schedule, except on Fridays
 - Fridays will focus on Social-Emotional Wellness and student remediation

M-E High School Instructional Learning Plan

Hybrid Example: Flipped Classroom Model

On Schoology:

- Teacher will create video content (ScreenCastify, Zoom recording, EdPuzzle, etc.) of the new instruction/lecture portion of the class.
- Teacher will also include guided practice to use with instruction (EdPuzzle questions, Google Docs, etc).
- All assignments are posted on Schoology Calendar with due dates.

In Person:

- Teachers will review main topics and focus instruction in class on guided practice and extended application of concepts.
- After in class checks for understanding, teacher will provide extensions for students who are proficient to challenge and expand mastery of understanding in subject area.
- After in class checks for understanding, teacher will provide remediation and reteaching for students who are struggling with concepts.
- Students will complete ticket out for data purposes and to prepare for formal assessment.

M-E High School Instructional Learning Plan

For REMOTE-ONLY Students:

- Students will access virtual instruction videos and practice materials and complete formative assessments and checks for understanding
- Teachers will be available for students who would like to ask follow up questions virtually through Zoom, by phone, Schoology messaging etc.
- Teachers will give feedback and schedule follow up instruction for students who are not understanding new concepts.

Formal Assessment:

- All Students will complete the same virtual formative assessment using open ended, higher level thinking questions and/or performance rubrics to assess

M-E High School SAMPLE SCHEDULE

HYBRID STUDENT SCHEDULE EXAMPLE:

Blue Student Schedule Last Name A-K (For Gold L-Z Reverse In- Person and Home)

Monday & Wednesday

7:40	1st Period-	Algebra Regents In-Person
8:25	2nd period-	Monday-Algebra Regents Lab In-Person/ Wednesday-Study Hall
9:10	3rd Period-	English 9 In-Person
9:55	4th Period-	Global 1 In-Person
10:40	5th Period-	Lunch
11:25	6th Period-	Monday- P. E. Class In-Person/ Wednesday- Earth Science Lab
12:10	7th Period-	Earth Science In-Person
12:55	8th Period-	Studio Art In-Person
1:40	9th Period-	Spanish II In-Person
2:25	10th Period-	Transportation to Home

M-E High School SAMPLE SCHEDULE

HYBRID STUDENT SCHEDULE EXAMPLE:

Blue Student Schedule Last Name A-K (For Gold L-Z Reverse In- Person and Home)

Tuesday & Thursday

7:40	1st Period- Login from home Algebra Regents
8:25	2nd period- Login from home Monday-Algebra Regents Lab/ Wednesday-Study Hall
9:10	3rd Period- Login from home English 9
9:55	4th Period- Login from home Global 1
10:40	5th Period- Lunch
11:25	6th Period- Monday- P. E. Login from home/Wednesday- Earth Science Lab
12:10	7th Period- Login from home Earth Science
12:55	8th Period- Login from home Studio Art
1:40	9th Period- Login from home Spanish II
2:25	10th Period- Zoom with Teacher for extra help if needed

M-E High School SAMPLE SCHEDULE

HYBRID STUDENT SCHEDULE EXAMPLE:

All students (Blue & Gold)

Friday

8am- 8:30- Virtual English 9 Class

10:00- 10:30 Virtual Algebra Meeting

11am - SEL Check In- Zoom with Teacher and other students to complete group Activity

12:15- 12:45 Meet with Earth Science Class

1:00- 1:30 Meet with Global 1 Class

- Friday Meeting Times and Office hours will be posted by the teacher in Schoology
- Office Hours- Will be scheduled times that teachers will have Zoom open and running on their laptops and students can log in and ask questions
- Standards Based Grading will still be utilized. Virtual and in person assignments will be in alignment

M-E Middle School Instructional Learning Plan

OVERVIEW:

Known Parameters:

- **Hybrid Model:** Is a combination of in-person and virtual.
 - Students will follow the daily schedule.
 - 40 minute classes.
 - **Blue Group:** A-K attend M,W in-person and virtual on T,Th.
 - **Gold Group:** L-Z attend T,Th in-person and M,W virtually.
 - **Remote Group:** Will be assigned to a B/G group.
 - **Fridays:** Social Emotional piece, Funday, Prep, Follow-up, e-mails, Phone calls, office hours, Zoom meetings, etc.
 - **10th Period (daily):** E-mails, phone calls, attendance, Zoom.
- **Attendance will be taken for all students every day.**
- **Remote Model:** All students are at home learning virtually M-F.
 - Using the same strategies and assessments as Hybrid students.
 - This will avoid the issue of double lessons, double assessments, etc...

M-E Middle School Instructional Learning Plan

How can teachers deliver instruction?

- Schoology:
 - Assessments
 - Attendance
 - Assignments

- Screencastify or EdPuzzle for Flipped Classroom: The main delivery system?
 - Either pre-recorded or live lessons for all Remote and Hybrid students.
 - Teachers will focus on their Blue and Gold students when present.
 - Flipped Classroom: pre-recorded lessons supplemented by Schoology assignments and assessments.

- Zoom:
 - Individual and group student meetings as needed.
 - Special Ed follow-up.
 - Counseling
 - Can be used M-F for:
 - Advisory (Fridays), Live Streaming, Office Hours, Zoom for AIS, Prep

M-E Middle School SAMPLE SCHEDULE

STUDENT SAMPLE DAILY SCHEDULE

Monday-Thursday (DAY)

1st Period-	Math	1-6	
2nd period-	ELA		1-6
3rd Period-	Spanish	1-6	
4th Period-	PE		1-3-5
	Study Hall		2-4-6
5th Period-	Health	1-6	
6th Period-	Lunch	1-6	
7th Period-	Chorus	1-3-5	
	Band		2-4-6
8th Period-	Social Studies	1-6	
9th Period-	Science	1-6	
10th Period-	None		

M-E Middle School FACULTY SCHEDULE

TEACHER SAMPLE DAILY SCHEDULE

Monday-Thursday

1st Period	Class
2nd period	Class
3rd Period	Prep
4th Period	Duty
5th Period	Class
6th Period	Lunch
7th Period	Class
8th Period	Class
9th Period	Prep
10th Period	Zoom with remote kids by B/G

M-E Middle School BELL SCHEDULE

	8 th Grade	7 th Grade	6 th Grade
Period 1	7:40-8:20	7:45-8:25	7:50-8:30
Period 2	8:25-9:05	8:30-9:10	8:35-9:15
Period 3	9:10-9:50	9:15-9:55	9:20-10:00
Period 4	9:55-10:35	10:00-10:40	10:05-10:45
Period 5	10:40-11:20	10:45-11:25	10:50-11:30
Period 6	11:25-12:05	11:30-12:10	11:35-12:15
Period 7	12:10-12:50	12:15-12:55	12:20-1:00
Period 8	12:55- 1:35	1:00-1:40	1:05-1:45
Period 9	1:40-2:20	1:45 - 2:25	1:50-2:30
10th Period	2:25	2:30	2:35

M-E Elementary Instructional Learning Plan



At Home Schedule: For HYBRID GROUPS & FULLY REMOTE GROUP:

Monday – Thursday: A set schedule for daily Zoom meetings will be given. Attendance will be taken for all students.

(2) Zoom meetings with Classroom Teacher and Whole Class

Possible content of Zoom Meetings:

- Morning meeting – learning objectives, daily activities, calendar
- ELA – read aloud, skills lesson, vocabulary, comprehension, story starter
- Math – math facts, word problem, skill introduction, concept reteaching
- Science – science magazine, experiment, STEAM challenge
- Social Studies – read aloud, historical event review, virtual field trip
- Scavenger Hunt, Technology challenge, Brain Puzzle, Friendship Activity
- Social Emotional Lesson, Character Education, Mindfulness activity

Zoom Meeting(s) with a Remote Teacher(s)

(For students who are 100% Remote and Blue or Gold group that is remote that day.)

A set schedule for daily Zoom meetings will be given. Attendance will be taken for all students.

Possible content of Zoom Meetings:

- ELA – skills lesson, vocabulary introduction, story starter, guided reading
- Math – skill introduction or reinforcement, math support
- Science – integrated into Math and ELA
- Social Studies – integrated into Math and ELA

M-E Elementary Instructional Learning Plan

Remainder of Day on Self-Guided Learning Activities

(For students who are 100% Remote and Blue or Gold group that is remote that day.)

Possible content:

- Video of a content area lesson with follow-up activity
- Online apps or programs
- Reading and/or Writing assignments
- Math problem sets
- Special Area (Art, Music, PE) activities
- Choice Calendar – variety activities to choose in various subjects

Friday: Student attendance will be taken. Schedule will be given.

(1) Zoom Meeting with Classroom Teacher and whole class

Parental choice of learning models

Remote to Hybrid

- Inform the building principal prior to removing your student.
 - Change may occur at the 5th-week mark in the marking quarter or at the change of a marking quarter.

Hybrid to Remote:

- Inform the building principal prior to removing your student.
 - Change will occur as soon as building principal confirms with parent and will occur as soon as reasonably possible.

What is the legal expectation for Face Masks?

Q. Do students and staff have to maintain a 6-foot distance from others at all times?

A. Pursuant to NYSDOH Guidance, schools must ensure that appropriate social distancing (i.e. 6 feet/barriers) is maintained between individuals while in school facilities and on school grounds (inclusive of students, faculty, and staff), unless safety or the core activity requires a shorter distance. Schools must maintain protocols and procedures for students, faculty, and staff to ensure appropriate social distancing to protect against the transmission of the COVID-19 virus when on school grounds and in school facilities, including the responsibility to configure spaces so individuals can maintain social distancing. As a baseline, face coverings are required to be worn any time or place that individuals cannot maintain appropriate social distancing. Further, face coverings are “strongly recommended” by the New York Department of Health at all times, except for meals and instruction with appropriate social distancing. However, schools can require face coverings at all times, even during instruction; and it is strongly recommended in areas with higher rates of COVID-19 community infection.

Masks - what are the expectations?

AMENDED

- Face masks will be required to be worn by students, staff, and visitors **at all times** including:
 - Entering, riding, and exiting a school bus or building.
 - Transitioning between classes.
 - Within a classroom.

NOTE: Periodic mask breaks will be provided with appropriate distancing per NYS DOH regulations.

Devices and connectivity issues

STUDENTS:

- All students in grades 2-12 will have access to a Chromebook.
- Students in EK-1 will have technology needs accommodated.
- The District will have limited internet service 'hotspots' available upon documented need.
- Extreme circumstances may necessitate student(s) attending in-person.

FACULTY:

- Faculty will work from their building / classrooms.
- District connectivity, bandwidth, and access to technology materials, software, etc. will be guaranteed.

Status of BOCES programs

AMENDED

Hybrid Model - Students registered in a BOCES program will receive remote instruction on the days they are not on campus. Specific schedules are forthcoming.

- Specific BOCES Program schedules can be found at the link below:

<https://www.btboces.org/BTBOCES2020ReopeningSchedules.aspx>

- For more information, please go to:

<https://www.btboces.org/BT-BOCESreopening.aspx>

Drop off and pick up processes

For parents who drop off and / or pick up your child(ren) from school, your building principal will communicate exact procedures which will include:

- Designated times
- Designated areas or parking lots
- Designated procedures including signing out

NOTE: Drop off will include a temperature check prior to entering the building. A reading of 100.0 or higher will require you to take your child home.

Full Remote Learning Model beginning September 14th

WHAT: Discussion on possible starting school fully remote

WHEN: Board of Education Meeting - 7:00PM - Zoom

WHERE: Link to Zoom meeting provided on the District website

<https://www.me.stier.org/>

IMPORTANT DATES:

September 8-11th - Superintendent Conference Days (4)

September 14th - **First IN-PERSON day of school for students in Blue Group**

** First day the **Gold** group will follow their virtual schedule.

September 15th - **First IN-PERSON day of school for students in Gold Group**

** First day the **Blue** group will follow their virtual schedule.

**EK/K first day will be orientation (9/14 or 9/15) with one parent & the students' first day alone will be 9/16 (blue) and 9/17 (gold), respectively.*



Health Screening

- Parents/Guardians will attest to check their students at the beginning of each school day. The attestation will be signed by parents/guardians. Parents will be responsible for screening their child prior to their entrance on a bus or building.
- A daily screening questionnaire will be provided to all staff for completion prior to working in-person.
- All buildings will have temperature stations for any / all individuals entering a building. All students and staff will be required to have a temperature check upon entering a building. A pass / fail will be indicated. Any temperature over 100.0 degrees constitutes a 'fail'.

Health Screening

- A school nurse is located in each school building and will assess students with potential signs or symptoms of illness. A temperature reading of 100.0 or higher - indicating a 'fail' - will be escorted to an isolation room for further screening by a school nurse.
- The District will utilize the positive symptom protocols requiring all students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a supervised dedicated isolation area until they can be picked up or sent home.
- A separate isolation room has been designated in each school building to use in the event that a student or staff member presents with COVID-19 symptoms.

Contact Tracing

The district will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual within school facilities or on school grounds, including students, faculty, staff, and visitors of the district. The District will assist with contact tracing by:

1. Keeping accurate attendance records of students and staff members.
2. Ensuring student schedules are up to date.
3. Keeping a log of any visitor which includes date and time, and where in the school they visited.
4. Assisting the local health departments in tracing all contacts of the individual in accordance with the protocol, training, and tools provided through the NYS Contact Tracing Program.

Contact Tracing

- If a positive case(es) of COVID 19 is / are discovered in the school, the District will consult with the Broome County Department of Health and our school physician regarding the potential need to close a particular school area (e.g. classroom) or a particular building.
- Confidentiality must be maintained as required by federal and state laws and regulations. School staff should not try to determine who is to be excluded from school based on contact without guidance and direction from the local health department.

Resources:

Superintendent of Schools	Jason Van Fossen	jvanfossen@me.stier.org
COVID 19 Coordinator	Jeff L'Amoreaux	jlamoreaux@me.stier.org
Teaching & Learning Coordinator	Julie Gallagher	jgallagher@me.stier.org
Transportation & Health / Safety	Mike Aubel	maubel@me.stier.org
Special Education	Vanessa DuBrava	vdubrava@me.stier.org
Food Service / Nutrition	Bryan McCoy	bmccoy@btbooces.org

Please submit using the Q/A Feature of Zoom

