

MAINE-ENDWELL
CENTRAL SCHOOL DISTRICT

Reach for Excellence



Maine-Endwell Central School District

Budget Development Update: 2021-2022

January 7, 2020

What is the role of the Board of Education & Superintendent?

1. The fiscal management of a school district is the legal responsibility of the School Board
 - Safeguard district assets;
 - Ensure district expenditures do not exceed the budget approved by voters;
 - Adopt and implement policies and procedures that protect and properly account for district funds and assets (e.g. purchasing, audits, etc.);
 - Appoint district officers (e.g. treasurer, tax collector).
2. The Superintendent, as chief executive officer, enforces all laws, regulations and school board policy related to fiscal management.

Budget Development Important Dates Timeline:

Completion Date	Activity
2/4/2021	Receive and Review Executive Budget (Revenue) for 2021-2022
3/1/2021	Submit calculated Tax Levy Limit
4/19/2021	Adoption of Budget
5/6/2021	Annual Budget Hearing
5/18/2021	Budget Vote / Board Elections
5/20/2021	Board Meeting - approve budget / election results

Board Meetings: Recommended Budget Workshops

Board of Education Meeting Dates			
January	February	March	April
1/7/2020	2/4/2020	3/4/2020	4/1/2020
1/21/2020	2/18/2020	3/18/2020	4/19/2020

Recommend: March 4th, March 18th, and April 1st

Reserve April 19th if needed

Budget Workshops

OBJECTIVES:

- A work-session for the Board, held in public, dedicated specifically for decision-making related to budget development.
- Held at 6PM – 7PM. Regularly scheduled Board Meeting will start at 7PM.

DATE	OBJECTIVES
March 4, 2021	Review Draft 1 of Budget
March 18, 2021	Review Draft 2 of Budget
April 1, 2021	Review Draft 3 of Budget
<i>*April 19, 2021</i>	<i>Review Final Draft of Budget</i>

* If needed

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QUESTIONS?